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## Information for change of residency in passport/identity document

If you are registered in Germany and decide to take up residency in Namibia, we advise you to also change your residency in your identity documents.

### 1. Application

An application to change your place of residency in your passport/identity document can be handed in with the German Embassy Windhoek. An appointment has to be booked in good time on the website (category: passports) of the Embassy: [www.windhuk.diplo.de/service](http://www.windhuk.diplo.de/service)

### 2. Documents

Please bring the following documents personally to your appointment:

• Original passport/identity document
• Completed and signed passport application form (please mark „change of passport“ at the beginning)
• Proof of your Namibian address
• If you also are a Namibian citizen: copy of your Namibian identity document
• If you are not a Namibian citizen: copy of your permanent residence
• Copy of the deregistration document of your last place of residence in Germany

Please note that incomplete applications will not be accepted. In some cases it might be necessary to provide additional documents.

### 3. Fees and Processing Time

Changing the residence in your passport/identity document is done free of charge. If all documents are complete, the change of address can usually be done in one day.