



Embassy  
of the Federal Republic of Germany  
Windhoek

# Visa for family members of EU citizen

Last update: June 2024

If the applicant is

- the spouse, the partner in life or a relative in the direct descending line of a EU citizen or
- a relative in the direct descending line of the spouse or partner in life of a EU citizen and are under 21 years of age or
- a relative in the direct ascending and direct descending line of a EU citizen or of his/her spouse or partner in life, for whom these persons or their spouses or partners in life provide maintenance

**and**

the relevant EU citizen lives in or the applicant wants to accompany him/her to one of the EU countries the German Embassy in Windhoek represents – please see link [here](#).

**NOTE: This exemption does not apply, when visiting the country of which the EU citizen is a national!**

(For example, the exemption **does not apply** when a German citizen is travelling with a foreign spouse to Germany.)

**If the above mentioned criteria do not apply - please refer to the checklists Tourism/visit family and friends for the necessary documentation.**

Should the criteria above apply; the application can be submitted at the German Embassy in Windhoek. Only as a family member of a non-German EU citizen the application may be submitted without prior appointment during the opening hours of the visa section. However, it is recommended to schedule an appointment to avoid extended waiting times.

### General information:

- The applicant (Namibian citizen residing in Namibia or foreign citizen with a valid residence permit for Namibia) can apply for a short term visa to Germany. The German Embassy in Windhoek also represents various other Schengen countries, please check our website for the updated list.
- Please note that the application has to be submitted **personally** (and recommendable by appointment) **at the German Embassy**. It cannot be submitted earlier than 6 months before the date of travel.
- The application will usually be **processed within 15 days** upon submission of the complete visa application. Therefore, applicants are strongly encouraged to apply well in advance of their actual travel dates.
- If the travel date is imminent or lies within two weeks of the application date, please postpone the trip. In general, the German Embassy is not able to expedite the process.
- Each applicant must submit a **separate and complete** set of the documents.
- **Original** documents must be submitted with **1 simple copy**.
- Further documentation may be requested in each individual case.
- Please see our website for additional information: [Website of the German Embassy Windhoek \(www.windhoek.diplo.de\)](http://www.windhoek.diplo.de)
- For **minors (below 18)**, generally both parents / legal guardians must apply in person (with the child) and must sign the application form personally at the German Embassy in Windhoek on the booked appointment, IDs of the parents and must be presented in original plus one simple copy. The unabridged birth certificate needs to state the name(s) of the parents and must be presented in original plus one simple copy.
- If frequent trips to the Schengen area are planned, it is possible to ask for a **multiple-entry visa** to be issued, therefor please enclose a brief explanatory letter with the application documents in which the reasons are explained. Whether the requirements are met (for example immaculate travel history) can only be considered after the application has been submitted and reviewed.

**Please read the following checklist, fill in the application form completely and provide the original documents plus 1 simple copy (only complete applications can be processed!)**

Submission of the following documents does **not** guarantee that a visa will be granted.

Please sort the documents exactly in the following order:

- 1 duly completed **visa application form** for a Schengen visa (short-term visa)
  - please open the **online** application form [Videx \(www.videx.diplo.de\)](http://www.videx.diplo.de)
  - **fill it in** fully and correctly in English or German
  - **download** the completed form as a PDF-file, then
  - **print it** (should be 7 pages including a barcode on the last page)
  - date and sign it
- **1 recent passport photograph** according to biometric specifications
- **Original passport** or travel document valid for at least 3 months after the intended date of departure from the territory of the Schengen area. The passport/travel document must contain at least two blank pages and must have been issued within the last 10 years.

- Provide a copy of **a)** the passport data page, **b)** previous Schengen visas within last 3 years and **c)** valid USA/UK visas if available.
- For non-Namibian citizens: Proof of legal residence in Namibia, which allows reentering Namibia upon the end of the journey. Original plus 1 copy of Permanent Resident card and re-entry permit.
- **Documents proving relationship as dependents in accordance with Freedom of Movement Act/EU** (Original with one simple copy must be presented):
  - **Original** unabridged marriage certificate or other proof of relationship with EU citizen or his/her spouse / partner in life.
  - **Original** of the EU citizen's passport's data page and - if he/she is residing in the EU - proof of residence.
  - Proof of support/maintenance payments (only for family members of European Union citizens and their spouses /partners in life older than 21 years).
- **Signed declaration in accordance with Article 54 paragraph 2 number 8 in conjunction with Article 53 Residence Act.** This is the last page of the visa application form (cf. number 1).
- A **quotation** for a round-trip airline ticket with the applicant's name (no final booking needed).