Visa for family members of EU citizens

This kind of visa is only available if you meet the following criteria
- the spouse, the partner in life or a relative in the direct descending line of an EU citizen or
- a relative in the direct descending line of the spouse or partner in life of an EU citizen and are under 21 years of age or
- a relative in the direct ascending and direct descending line of an EU citizen or of his/her spouse or partner in life, for whom these persons or their spouses or partners in life provide maintenance and
- the relevant EU citizen lives in or would like to accompany you to an EU country whose citizenship he/she does not possess

 Examples:
- you are married to a **German** and you would like to travel to **the Netherlands** → ✓ Visa for family members of EU citizens is possible, as your spouse is not Dutch.

- you are the child of a **Hungarian, but are not Hungarian yourself** and you would like to travel to **Germany** → ✓ Visa for family members of EU citizens is possible, as your parent is not German

- you are married to a **German** and you would like to travel to **Germany** → ✘ Visa for family members of EU citizens is not possible as your spouse is German. Hence, the checklist "Visiting Family-Friends" is applicable.

- you are the child of a **Belgian, but are not Belgian yourself** and you would like to travel to **Belgium** → ✘ Visa for family members of EU citizens is not possible as your parent is Belgian. Hence, the checklist "Visiting Family-Friends" is applicable.

General Information:

- According to the Schengen Visa Code, the German Embassy in Namibia is responsible for processing your application if your main destination is Germany, Netherlands, Belgium, Luxembourg, Malta, Switzerland and Hungary.
- Duly completed application forms may be submitted six months prior to your intended travel date. You are strongly encouraged to apply well in advance of the actual travel dates. This will help ensuring a smooth organization of your trip.
- It can take up to 15 working days to process your Schengen visa application at the German Embassy. Any courier transit times should be added to the 15 days.
- The relevant information pertaining to the application process can be found on the website of the Embassy: www.windhoek.diplo.de
- The German Embassy reserves the right to ask for additional documentation at any time during the processing of the application.
- Documentation sent via e-mail, which has not been explicitly requested, will not be allocated to an application.
- The fee for the visa application will have to be paid at the time of your appointment with TLS.

Submission of incomplete or false documentation/incorrect information
Submission of incomplete documentation or of false documentation/incorrect information will most likely result in a refusal or - in case of the latter - even a travel ban to Germany or other Schengen States.

* only mandatory if the respective information is applicable

Checklist for Filing Your Application

Please read the checklist and fill out the application form thoroughly. We require that **the printed, completed and signed checklist** is submitted with the application form at your appointment. **Please sort the documents exactly in the following order:**

	Mandatory documents		to be filled out by the applicant prior to the appointment	to be filled out by TLS
1	**One completed visa application form**	1. Please open the online application form (https://videx.diplo.de), 2. complete it duly and correctly, 3. download the completed form **as a PDF-file**, then 4. print it and 5. date and sign it. **The application to be provided contains 7 pages and has to be signed twice (on page 5+6)**	❑	
2	**photograph**	Recent passport photograph according to biometric specifications	❑	
3	**Passport**	Valid and signed passport (must have been issued within the last 10 years) which must have at least two blank pages and be valid for at least 3 months after the scheduled return	❑	
		Copy of the **data page** containing personal data	❑	
		Copy of **previous Schengen** and other **relevant visas** within the last 3 years	❑	
		If **non-Namibian** citizen: Copy **of valid residency/work permit** which **allows reentering Namibia** upon the end of the journey	❑*	
4	**Documents proving relationship as dependents in accordance with Freedom of Movement Act/EU**	• **Marriage certificate** or • other **proof of relationship with EU citizen** or his/her spouse / partner in life (**original + copy**)	❑	
		Copy of the **passport's data page** containing personal data of the EU citizen	❑	
		Proof of residence of the EU citizen	❑	
		Proof of support/maintenance payments (only for family members of European Union citizens and their spouses /partners in life older than 21 years)	❑	
5	**Additional documents for children under the age of 18**	Full unabridged birth certificate (containing father's and mother's name) (**original + copy**)	❑	
		Passport of parents/legal guardian(s) (**original + copy of data page**)	❑	
		If only one guardian/parent appears in person at the time of the appointment: Guardian's/parents declaration of consent signed by the non-present guardian/parent and certified by the competent Magistrates' Court - Form 25 – CONSENT FOR TAKING OR SENDING CHILD OUTSIDE NAMIBIA (**original + copy**)	❑*	

* **only mandatory if the respective information is applicable**

	Mandatory documents		to be filled out by the applicant prior to the appointment	to be filled out by TLS
6	**Special cases**	If one parent/legal guardian is deceased: death certificate (**original + copy**)	❏*	
		If sole custody has been granted: decree of the competent court (**original + copy**)	❏*	
7	**Documents proving purpose of travel**	Flight **reservation/quotation** (round trip), rail tickets and other if applicable	❏	

Please note, that the Embassy may issue the visa with a shorter validity than applied for, without prior consultation. The applicant's passport has to remain with the German Embassy and cannot be withdrawn during the processing of the application.

For official use only

VAC employee
Place, date, signature

* **only mandatory if the respective information is applicable**